



OFFICE OF THE CONTROLLER OF EXAMINATIONS
KAKATIYA UNIVERSITY, WARANGAL 506 009 (T.S.)

No. 746/E9/KU/2015

Date: 23-01-2015

NOTIFICATION

It is hereby notified for information of all the candidates that **L.L.M. (Regular & HRL) I Semester Examinations** will be held in the month of **February, 2015**. The following is the schedule for payment of examination fee and submission of application forms:

Last date without late fee	...	05-02-2015
Last date with a late fee of Rs.250/-	...	10-02-2015
Last date for submission of filled-in application forms along with Nominal Rolls by the Principals	...	11-02-2015

FEE PARTICULARS:

For all papers	Rs.630/-
Up to 2 (Two) Papers	Rs.400/-
Improvement for each paper	Rs.300/-

Candidates have to submit a Xerox copy of Memo. of Marks of the qualifying examination or the examination previously appeared along with application form.


**** NOTE: - DETAILED TIME TABLE WILL BE SENT IN DUE COURSE**

Submission and uploading of application form:

- 1) The Principals are requested to register the student enrollment through online only (Photography and Signature of the Student to be Scand). The website address is www.kuonline.co.in.
- 2) Application form(s) **will not** be accepted directly from any candidate or from the Principal after the due date.
- 3) The Students of **I Year Regular Candidates** should apply through **Online** only while Ex and Improvement candidates should apply through Online/manual only.
- 4) Collect examination fee as per the schedule from the candidates and send the same to this office along with consolidated demand drafts separately in accordance with the above schedule. The Demand Drafts should be drawn in favour of the "Registrar, KU., Examinations Account" Payable at State Bank of Hyderabad (Code No.262) K.U., Branch, Warangal, 506009. The DDs' amount should tally with the amount shown in Nominal Rolls.

Following is the Schedule for submission of application forms and nominal rolls

- A. Application forms along with
 - v. 3 hard copies of online generated nominal rolls & Paper wise Statistics
 - vi. 'No Dues Certificate' from the Academic Branch, K.U.,
 - vii. 'No Dues Certificate' from Dean, College Development Council, K.U.
 - viii. 'No Dues Certificate' from Dean, Academic Affairs, K.U.
- B. Every application must possess a receipt of payment issued by the college towards examination fee collected from the candidate, failing which it will not be accepted.
- C. Application forms should be scrutinized and signed by the Academic Coordinator of the college in accordance with the guidelines and instructions issued and should be tied separately in chronological order. Applications of not eligible candidates are liable for rejection at any stage whenever they are detected. For this, the University will not be held responsible in any manner.
- D. Payment of fee must be in the form of consolidated Demand Draft course wise only. Any other mode of payment is not accepted.
- E. Application forms will not be accepted under any circumstances after 12/02/2015. for late submission of application forms a penalty of rs. 500/- per day will be charged.


CONTROLLER OF EXAMINATIONS

Copy to:

- 1) All The Principals of Colleges concerned with a request to send application forms strictly as per the above schedule, failing which application forms will not be entertained under any circumstances.
- 2) The Chairman, Board of Studies concerned.
- 3) The Head of the Department concerned.
- 4) The Dean, Academic Affairs, KU.
- 5) The Joint Registrar, Academic, KU.
- 6) The Additional Controller of Examinations, Confidential, KU.
- 7) The Director, Publication Cell, KU.
- 8) The Public Relations Officer, KU.
- 9) The Secretary to the Vice-Chancellor, KU.
- 10) The PA to the Registrar, KU.